

(Shri B.S.S.)



**DR. S.P.PATIL AYUR. MEDICAL COLLEGE &
RESEARCH CENTER CARE HOSPITAL**



Recognised by Govt. of India (AYUSH) NCISM, New Delhi, Govt. of Maha. & Affiliated to MUHS, Nashik

Shri B.S.S. Campus, **KOROCHI-ICHALKARANJI**, Tal. Hatkanangale, Dist. Kolhapur (Maharashtra) 416109
Ph.No. 9511317111, 8626008888, Email - sppatilayurvediccollege2020@gmail.com, website - www.shrisayurvedic.in

Ref No

Date

GRIEVANCE REDRESSAL COMMITTEE (GRC)

NOTICE OF 2nd MEETING
ACADEMIC YEAR -2026-27

Notice No.: GRC/02/2026-27
Notice Date: 16 / 04 / 2026

All the members of the **Grievance Redressal Committee** are hereby informed that the **Second Meeting** of the committee for the Academic Year **2026-27** will be held as per the following details:


- **Meeting No.:** 02 / 2026-27
- **Meeting Date:** 18 / 04 / 2026
- **Time:** 12 pm
- **Venue:** Meeting hall

Agenda of the Meeting

1. Confirmation of minutes of previous meeting.
2. Review of grievances received from students and staff.
3. Discussion regarding students' academic and hostel-related grievances, if any.
4. Review of Action Taken Report (ATR) on previously resolved grievances.
5. Measures to strengthen grievance redressal mechanism.
6. Any other matter with the permission of the Chair.

All members are requested to attend the meeting punctually.

Chairperson


Dr. Shubhangi Patil





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Ref No

Date

GRIEVANCE REDRESSAL COMMITTEE (GRC)

PROCEEDINGS / MINUTES OF THE 2nd MEETING

Academic year – 2026-27

- Meeting No.: 02 / 2026–27
- Meeting Date: 18 / 04 / 2026
- Time: 12 pm
- Venue: Meeting hall

The **Second Meeting** of the **Grievance Redressal Committee** for the Academic Year **2026–27** was held on **18 April 2026** under the chairmanship of the Chairperson.

Agenda-wise Proceedings

Agenda 1: Confirmation of Previous Minutes

The minutes of the previous meeting were read out by the Member Secretary and unanimously confirmed by all members.

Agenda 2: Review of Grievances Received

The committee reviewed grievances received from students and staff since the last meeting.

The grievances mainly related to:

- Academic schedule clarification
- Library facility requirements
- Hostel and sanitation-related concerns

The committee discussed each matter in detail.

Resolution

It was resolved to forward the concerned issues to the respective departments for immediate corrective action.





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Agenda 3: Discussion Regarding Students' Academic and Hostel-related Issues

The committee discussed student concerns regarding:

- Availability of study materials
- Cleanliness in hostel premises
- Drinking water facilities
- Timely communication of academic schedules

Resolution

The committee recommended:

- Regular monitoring of hostel cleanliness
- Improvement in communication through notice boards and digital platforms
- Strengthening student support services

Agenda 4: Review of Action Taken Report (ATR)

The committee reviewed the Action Taken Report on grievances discussed in the previous meeting.

Resolution

The committee expressed satisfaction regarding timely action taken by the administration.

Agenda 5: Measures for Strengthening Grievance Redressal

The committee suggested:

- Awareness sessions regarding grievance submission procedures
- Installation of grievance/suggestion box at accessible locations
- Periodic interaction with students for early identification of issues

Agenda 6: Any Other Matter

No other matter was discussed with the permission of the Chair.

The meeting concluded with a vote of thanks to the Chair.

Chairperson


Dr. Shubhangi Patil





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Ref No

Date / /

GRIEVANCE REDRESSAL COMMITTEE (GRC)

ATTENDANCE SHEET

- Meeting No.: 02 / 2026-27
- Meeting Date: 18 / 04 / 2026
- Time: 12 pm
- Venue: Meeting hall

Name

Designation

Signature

| | |
|--------------------------|-------------|
| 1 Dr. Shubhangi Patil | Chairperson |
| 2 Dr. Ranjit Dinde Patil | Member |
| 3 Dr. Pramodini Patil | Member |
| 4 Dr. Sheetal Patil | Member |
| 5 Dr. Rahul Pawar | Member |
| 6 Mr. Rushikesh Patil | Member |
| 7 Mr. Prafulla Bhosale | Member |
| 8 Miss Misba Bagwan | Member |

Patil
Dinde

Patil
Pawar
Rushikesh
P. Bhosale
M. Bagwan

Chairperson

Patil

Dr. Shubhangi Patil



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Ref No

Date / /

GRIEVANCE REDRESSAL COMMITTEE (GRC)

NOTICE OF FIRST MEETING

ACADEMIC YEAR -2026-27

Notice No.: GRC/01/2026-27

Notice Date: 13 / 01 / 2026

All the members of the **Grievance Redressal Committee** are hereby informed that the **First Meeting** of the committee for the Academic Year **2026-27** will be held as per the following schedule:

- **Meeting No.:** 01 / 2026-27
- **Date:** 15 January 2026
- **Time:** 2 pm
- **Venue:** meeting hall

Agenda of the Meeting

1. Welcome and introduction of committee members.
2. Reconstitution / change in committee members for Academic Year 2026-27.
3. Confirmation of previous meeting minutes.
4. Review of grievance redressal mechanism in the institution.
5. Planning of grievance awareness activities for students and staff.
6. Any other matter with the permission of the Chair.

All members are requested to remain present for the meeting.

Principal

Dr. Pramedhini Patil

Chairperson

Shubhangi Patil





Shri B.S.S

DR. S P PATIL AYUR MEDICAL COLLEGE &
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GRIEVANCE REDRESSAL COMMITTEE (GRC)
PROCEEDINGS / MINUTES OF THE FIRST MEETING
Academic year – 2026-27

- Meeting No.: 01 / 2026–27
- Date: 15 January 2026
- Time: 2 pm
- Venue: meeting hall

The **First Meeting** of the **Grievance Redressal Committee** for the Academic Year **2026–27** was held on **15 January 2026** under the chairmanship of the Chairperson.

Agenda-wise Proceedings

Agenda 1: Welcome and Introduction

The Chairperson welcomed all the members and briefed them regarding the objectives and responsibilities of the Grievance Redressal Committee as per NCISM guidelines.

Agenda 2: Confirmation of Previous Minutes

The minutes of the previous meeting were read and confirmed unanimously.

Agenda 3: Review of Grievance Redressal Mechanism

The committee reviewed the existing grievance redressal system for students and staff.

Suggestions Given

- Timely disposal of grievances
- Maintenance of grievance register and records
- Display of committee details on notice boards
- Awareness regarding online/offline grievance submission

Agenda 4: Planning of Awareness Activities

It was resolved to conduct:

- Orientation programme on grievance redressal mechanism
- Student awareness sessions
- Staff sensitization programmes during the academic year





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Agenda 5: Any Other Matter

No other matter was discussed with the permission of the Chair.

The meeting concluded with a vote of thanks to the Chair.

Principal

Dr. Pramodini Patil

Chairperson

Shubhangi Patil




GRIEVANCE REDRESSAL COMMITTEE (GRC)

ATTENDANCE SHEET

Meeting No.: 01 / 2026-27
 Date: 15 January 2026
 Time: 2 pm
 Venue: meeting hall

| a. Name | Designation | Signature |
|---------------------------|-------------|--|
| 2. Dr. Shubhangi Patil | Chairperson |  |
| 3. Dr. Ranjit Dinde Patil | Member |  |
| 4. Dr. Pramodini Patil | Member |  |
| 5. Dr. Sheetal Patil | Member |  |
| 6. Dr. Rahul Pawar | Member |  |
| 7. Mr. Rushikesh Patil | Member |  |
| 8. Mr. Prafulla Bhosle | Member | |
| 9. Miss Misba Bagwan | Member |  |

Principal

 Dr. Pramodini Patil

Chairperson

 Shubhangi Patil

