

**SCHEDULE XVI**  
**AREA STATEMENT OF COLLEGE (AS PER NEW MSE 1<sup>ST</sup> MAY 2024)**  
**(APPLICABLE FOR INSTITUTE FULLY ESTABLISHED OR UNDER ESTABLISH AFTER THE**  
**PUBLICATION OF MESA&R 1<sup>ST</sup> MAY 2024)**

Minimum constructed area required for various units of reception and registration zone

Serial number	Description of unit	Minimum constructed area (square meters) required (intake capacity wise)				Available Area	Deficiency
		60	100	150	200		
Reception and registration zone (Including entrance lobby and circulation area)		130	180	230	280	<b>130</b>	
1.	(a) Reception and enquiry counter or	3	3	5	3	<b>3</b>	
	(b) Reception and enquiry counter with seating for public relation officers (optional)	6	8	10	6	<b>6</b>	
2.	Registration and billing counter	10	15	15	10	<b>10</b>	
3.	Medical record room (in case of established hospital management information system)	10	10	10	10	<b>10</b>	
4.	Medical Record Room (without hospital management information system) including accommodation for medical record technician	25	25	25	25	<b>25</b>	



  
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